

Indian Health Service National Director's Awards

GENERAL CRITERIA

All employees are eligible for recognition, whether of team or individual achievements. The awards recognize service that significantly advanced the Agency's mission and goals.

Nominations should describe contributions, including exceptional initiative and leadership in carrying out projects to improve program operations; unusual acts of competence, compassion, or heroism; outstanding contributions to a committee or task force that address IHS-wide policies, procedures, or operations; outstanding efforts in applying technical or clerical support skills to accomplish the IHS mission; skill and leadership in administration, knowledge dissemination, technology transfer, or skill building.

Nominations should also highlight displays of management ability, proficiency, and customer service performed in such a manner that the team and/or employee performed significantly above those with similar duties, and that the results of these efforts were distinctly beneficial to the Agency. In all cases, performance should clearly exceed expectations.

While the nominations of individuals are accepted, these awards should also encourage the recognition of teamwork. Teams may consist of employees from the same organization or from a number of different organizations. Tribal employees and contractors are eligible for non-monetary recognition.

NOMINATION FORMAT

Citation

The citation should specify, in 25 words or less, the service or achievement for which the nomination is being made.

Justification (Basis of Nomination)

The justification should describe the accomplishment(s) that makes the team/individual worthy of recognition by the Director, IHS. In addition to suggested information in the priority areas, the justification should discuss examples of collaboration, accountability, partnership, citizen-centered customer service, end-outcomes, etc.